

List of documents to be submitted with an application for a “Temporary worker” and “Employee” residence permit

Articles [L. 421-3](#) et [L. 421-1](#) du CESEDA

[Annexe 10 CESEDA](#)

This list is provided for indicative purposes only. Make sure you contact the consular, diplomatic or prefectural authority that will be handling your application to obtain a list of required documents appropriate to your personal circumstances and the reason for your stay in France.

Helpful tip : Supporting documents must, where applicable, be accompanied by a French translation by a sworn translator certified to provide translations for the French courts of appeal. If applicable, please click here to view a [list of sworn translators](#).

“Temporary worker” residence permit

Abroad – Application for a Long-stay visa equivalent to a residence permit (VLS-TS valid for up to 12 months)

1. From the country of habitual residence: visa application

- Long-Stay Visa application form ([France Visas](#) form) dated duly completed and signed.
- France-Visas receipt.
- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date.
- Three recent [standardized](#) passport photos.
- Work permit applied for by the employer on the [ANEF website](#).

2. Once arrived in France : online validation of the VLS-TS

The foreign national holding a Long-Stay Visa equivalent to a residence permit (VLS-TS) must validate the visa online within the 3 months upon arrival in France on the [ANEF](#) website.

The payment of residence permit tax and stamp duty may be operated [online](#).

1. Documents to be provided in all cases

- Copy of passport (pages showing civil status, dates of validity, entry stamps and visas) or, failing that, other supporting documents, at least one of which bears a photograph enabling the identification of the applicant to be identified (consular attestation, identity card, consular card, certificate of nationality, etc.).
- Long-stay visa, VLS-TS or currently valid residence permit.
- Proof of address dated within the last six months:
 - Bill (electricity, gas, water, internet access), rental agreement less than six months old, rent receipt (if tenant) or housing tax.
 - In the case of hotel accommodation: certificate from the hotel and invoice for the last month.
 - In the case of accommodation with a private individual: certificate from the host dated and signed, copy of his/her national identity card or residence permit.
- Three recent [standardized](#) passport photos;
- If you are married and come from a country that allows polygamy: declaration on your honor that you are not polygamous in France.
- Proof of payment of the tax on the residence permit and the stamp duty payable upon issue of the residence permit.
- Medical certificate issued by the OFII is requested upon issuance of the residence permit.
- The « [contrat d'engagement respectant les principes de la République](#) » duly signed.

2. Additional documents in case of renewal or change of status

- **You are an employee with a fixed-term contract:**
 - **You continue to perform the fixed-term contract that justified the issuance of your last work permit within the limits of the extensions authorized by the Labor Code:**
 - work permit corresponding to the position held to be requested by the employer on [ANEF website](#).
 - elements justifying the continuation of the work contract: nominative social declaration of the employer for you before the application for renewal of the residence permit, certificate of activity or certificate of professional activity for the last twelve months accessible on <https://www.mesdroitssociaux.gouv.fr/>.
 - If your employer is a private individual: employment certificate (CESU or other declaration organization).

- **When you want to take another job on a fixed-term contract (new work contract):**
 - Attestation from your employer to France Travail justifying the termination of your employment contract.
 - online work permit issued to the new employer (to be requested by the employer on [ANEF webiste](#)).
- **When you want to work for the first time on a fixed-term contract (change of status):**
 - Online work permit issued to the new employer (to be requested by the employer on [ANEF webiste](#)).

3. You are a seconded employee and you continue to carry out the mission that justified the issuance of the work permit:

- Work permit corresponding to the assignment performed to be requested by the employer on [ANEF website](#).
- Declaration of secondment sent to the labor inspectorate.

« Employee » residence permit

Abroad – Application for a Long-stay visa equivalent to a residence permit (VLS-TS valid for 12 months)

1. From the country of habitual residence: visa application

- Long-Stay Visa application form ([France Visas](#) form) dated duly completed and signed.
- France-Visas receipt.
- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date.
- Three recent [standardized](#) passport photos.
- Work permit applied for by the employer on the [ANEF webiste](#).

2. Une fois arrivé en France : validation en ligne du VLS-TS

The foreign national holding a Long-Stay Visa equivalent to a residence permit (VLS-TS) must validate the visa online within the 3 months upon arrival in France on the [ANEF](#) website.

The payment of residence permit tax and stamp duty may be operated [online](#).

In France – Application for a temporary residence permit marked “Employee”

1. Pièces à fournir dans tous les cas

- Copy of passport (pages showing civil status, dates of validity, entry stamps and visas) or, failing that, other supporting documents, at least one of which bears a photograph enabling the identification of the applicant to be identified (consular attestation, identity card, consular card, certificate of nationality, etc.).
- Long-stay visa, VLS-TS or currently valid residence permit.
- Proof of address dated within the last six months:
 - Bill (electricity, gas, water, internet access), rental agreement less than six months old, rent receipt (if tenant) or housing tax.
 - In the case of hotel accommodation: certificate from the hotel and invoice for the last month.
 - In the case of accommodation with a private individual: certificate from the host dated and signed, copy of his/her national identity card or residence permit.
- Three recent [standardized](#) passport photos;
- If you are married and come from a country that allows polygamy: declaration on your honor that you are not polygamous in France.
- Proof of payment of the tax on the residence permit and the stamp duty payable upon issue of the residence permit.
- Medical certificate issued by the OFII is requested upon issuance of the residence permit.
- The « [contrat d'engagement respectant les principes de la République](#) » duly signed.

2. Additional documents to be provided in case of renewal procedure

- **If you are still working in the job for which the visa was issued:**
 - Work permit corresponding to the position held to be requested by the employer on [ANEF website](#).
 - Elements justifying the continuation of the work contract: nominative social declaration of the employer for you before the application for renewal of the residence permit, certificate of activity or certificate of professional activity for the last twelve months accessible on <https://www.mesdroitssociaux.gouv.fr/>
 - If your employer is a private individual: employment certificate (CESU or other declaration organization).

- **If you are unemployed:**

- Attestation from your employer to France Travail justifying the termination of your employment contract.
- Individual situation notice issued by France Travail.

- **If you changed of employer:**

- Certificate from the previous employer to France Travail justifying the termination of the employment contract.
- Dematerialized work permit requested by the new employer on [ANEF website](#))

3. Documents to be provided when the application is made for a change of status after a residence permit that does not authorize a salaried activity:

- copy of the work permit requested by the new employer on [ANEF website](#).